



## **PROJECT ADVERTISEMENT:**

# **Monitoring Advisor**

## **USAID/BHA Somalia Monitoring Learning Project-2 (SMLP-2)**

Long-term Cooperating Country National (CCN) position based in Nairobi, Kenya, with up to 50% travel to Somalia.

**July 2024**



## Introducing Integrity

*Integrity is an ethical consultancy and service provider working in challenging and complex environments around the globe.*

We help our clients succeed in fragile and challenging environments while building trust and understanding as the basis for transformative change. We work across all phases of the programme and project cycle, delivering eleven complementary services: monitoring, evaluation and learning / data and knowledge management / research, evidence and analysis / advisory / project management / communications / risk management / technical assistance / capability and capacity development / stakeholder engagement / grant and fund management. Our services are underpinned by the principles on which we were founded, a commitment to providing reliable information and evidence, and expert and high-quality delivery.

Headquartered in London and Washington DC, Integrity also has offices in Jordan, Kenya, and Pakistan. Our multi-national team of over 80 deliver multi-year projects, programmes and consulting assignments to a wide range of government clients, international organisations, foundations and private sector clients.

**VISION:** To set the international standard for ethically delivered expert services in complex and challenging contexts.

**MISSION:** We use evidence and learning to provide trusted advice and enable change for a sustainable future.

### **VALUES:**

- **Courage:** We work on many of the world's most complex problems. We stand against violence in all its forms. We are unafraid to stand up to illegal or unethical practices.
- **Objectivity:** We challenge conventional thinking. Our recommendations are not based on assumptions or ideology but evidence and learning.
- **Diligence:** We incorporate our best individual and collective intellect through rigour, reflection, and collaboration.
- **Accountability:** We take responsibility for the quality of our work and performance. We hold ourselves to account through clear policy and process, sustained by long-term profitability.
- **Sensitivity:** We understand the impact of our presence and our work, empathise with people's situations, and commit to do no harm.

**ETHICS:** Integrity upholds the highest ethical standards in our work, our employment of staff and our interaction with people. Through adherence to our core values, we ensure the best possible service, and benefit the communities amongst whom we work.

We commit to building a diverse and inclusive organisation where all feel safe and able to progress, contribute and be heard, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status.

Further information about Integrity can be found at [www.integrityglobal.com](http://www.integrityglobal.com).

## Project Background

Integrity, in partnership with Management Systems International (MSI) and with leading research and data collection firms in Somalia, has established a third-party monitoring (TPM) system to collect data that verifies partner reported outputs and selected outcomes, and to deduce lessons learned from humanitarian programs in Somalia funded by the USAID Bureau of Humanitarian Assistance (BHA)/Somalia.

The overall goal of USAID/BHA Somalia Monitoring Learning Project-2 (SMLP-2) is to increase BHA/Somalia's access to independent, verifiable data related to the quantity and quality of activities delivered, and performance of BHA-funded programs in Somalia. This increased access to data will allow BHA/Somalia to make more evidence-based program design, implementation, and strategy decisions.

## Scope of Work

*The Monitoring Advisor will work under the supervision of the Senior Monitoring Advisor and will support the Data Knowledge Manager (DKM) on data submission and data quality control with SMLP-2's data collection partners (DCP) and research partners (RP).*

The Monitoring Advisor will liaise with both the Monitoring Team and Learning Team to produce relevant high-quality information, regularly convening meetings involving DCPs, RPs and other stakeholders, and conducting site visits to assess progress towards mutually agreed milestones and targets. This is a Long-Term Technical Assistance (LTTA) position based in Nairobi, Kenya, with travel to Somalia for up to 50% of the time.

Responsibilities:

- Manage the day-to-day performance of the DCPs/RPs and ensure high quality data is collected, cleaned and verified.
- Responsible for Nairobi-level (Level 3) data quality control by reviewing DCP data and providing regular formalized training and feedback on data quality.
- Provide coaching, mentoring and refresher training to field monitors and observe progress during site visits.
- Conduct site-visits and other spot checks in Somalia as required.
- Liaise with the national, state and local level Somalia government officials to ensure smooth operation and attend meetings when possible.
- Ensure technical aspects of data-sharing are implemented according to project guidelines and USAID direction.
- Support the DKM in producing high quality data and knowledge management deliverables for the Senior Monitoring Advisor.
- Facilitate the practical application of knowledge resulting from monitoring, research and other activities.

- Conduct continuous evaluations of monitoring activities and suggest improvements to systems and processes where necessary.
- Perform any other duties as assigned by the Senior Monitoring Advisor.

## Your Experience and Expertise

You will have:

- Bachelor's degree in monitoring & evaluation, or other relevant disciplines.
- Five (5) years of professional work experience related to monitoring, evaluation, accountability, and learning (MEAL) is required, including four (4) years of field-based experience is preferred.
- At least five (5) years of professional work experience in planning and implementing programs focused on MEAL is required.
- Relevant technical work experience in TPM research and/or implementation.
- Familiarity with issues related to the implementation of humanitarian assistance activities for refugees and IDPs, food aid, and multi-sector humanitarian assistance in Sub-Saharan Africa.
- Technical capability to oversee quality control on TPM and analytical work products.
- Excellent oral and written communication, analytical, interpersonal, and team management skills.
- Experience working with USAID and/or other international donors.
- Strong attention to detail and organizational skills.

It is **desirable** that you will also have:

- A master's degree in a relevant discipline.
- Familiarity with the operations of BHA-funded programs in Somalia is highly desirable.
- Ability to effectively and efficiently handle multiple tasks simultaneously with precision and adapt to changes in responsibilities and workloads.
- Must be professional, possess a high degree of urgency and self-motivation, and have a strong work ethic.
- Results-oriented approach to problem solving.
- Strong communication skills, including note-taking for meetings.
- High professional standards for evaluation data and reporting.
- Accustomed to teamwork and able to sustain positive and frequent communications for a remotely managed monitoring team in a challenging, high-risk environment.
- Ability to work independently where necessary.

## Languages:

- Proficiency in written and spoken English and Somali is required.

## How to Apply

If you are interested in applying for this position, please complete the application form at [www.integrityglobal.com/apply](http://www.integrityglobal.com/apply) and attach a CV and Cover Letter, explaining why you are suitable for and want the role. **Applications submitted without a cover letter will not be considered.**

The closing date for applications is **31 July 2024**. However, we will review candidates on a rolling basis and the vacancy may be filled before this deadline. **We encourage early applications.** Please be advised that only shortlisted applicants will be contacted.

**Candidates must have the right to work in Kenya.**

*Integrity is an equal opportunities employer. We encourage applications from suitably qualified and eligible candidates, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status. We will respect your confidentiality and abide by UK / US data protection laws.*